

# BEDGROVE INFANT SCHOOL

## Admissions Criteria to Bedgrove Infant School 2013 / 2014

Bedgrove Infant School is a Foundation School and the Governing Body is the Admissions Authority.

Subject to the criteria set out below the school will offer **120** full time school places in September 2013. This will be judged on the basis of the initial allocation profile, and taking into account parents' preference to defer. Where the child is not of compulsory school age (the term after the child's fifth birthday) parents / carers may request that entry is either part time or delayed admission in which case they need to contact the Headteacher.

Places will be allocated by the Governing Body on the basis of applications received through the Buckinghamshire Co-ordinated Scheme for Primary Admission. This allows parents / carers to apply for entry to any Buckinghamshire primary school by means of the Buckinghamshire Primary School Admission Application Form available in the Guide for Parents on Admissions and on-line via the LEA's web site. Parents may express up to three preferences in ranked order. The closing date for return of applications is set by the LEA, and must be returned to the LEA for initial consideration as detailed in the LEA scheme.

**A parent is defined in law under the Education Act 1996 as either:-**

- **both natural parents as long as they were married to each other at the time of the birth or have married each other since; or**
- **any person who has parental responsibility for the child or young person; or**
- **any person who has care of the child or young person**

Places will be allocated by the Governing Body according to the following criteria, applied in the following order:-

Once children with Statements of Special Educational Need have been admitted to the school then places are allocated in accordance with the following oversubscription rules:

1. Looked after children or children in care i.e. 'A looked after child' or a child who was previously looked after but immediately after being looked after became the subject of an adoption, residence or special guardianship order.
2. Children living within the catchment area of the school at the time of entry i.e. the area within the following boundaries. (Please note the residence information on Page 5 in the LEA Admissions Booklet)

Ambleside	Greetham Road	Stratton Green
Aplin Road	Hambledon Close	Studland Close
Ballard Close	Heath Close	Tinterne Close
Beaufort Close	Herston Close	Tring Road 204 - 290
Bedgrove	Hulbert End	Turville Road
Bodiam Close	Ingram Avenue	Tyneham Close
Brentwood Way	Jansel Square	Welbeck Avenue
Caldicot Close	Landgon Avenue	Wendover Road Aylesbury
Camborne Avenue (1 – 67)	Long Meadow 1 – 61 and 2 – 66	226 - 272
Chadwell Path	Midhurst Close	Wymering Road
Corfe Close	New Meadow	
Dorset Place	The Paddock	
Dover Hedge	Pevensey Close	
Edgecombe Road	Peveril Close	
Finmere Crescent	Pike Corner	
Goosen Green	Purbeck Close	
Grasmere	Queens Mead	
Grass Hays	Staveley Close	

We regard the home address to be where the child spends the majority of their school week, Monday to Friday, including nights. Evidence of normal address is required and may take the form of a utilities bill or other official document confirming name and address

3. Siblings of children who will still be in attendance at the Bedgrove Infant and Junior School on the date of admission.

A sibling is a brother or sister, which for admission purposes means brothers and sisters of whole or half blood, or any other child (including an adopted child) who permanently resides at the same address and for whom the parent also has parental responsibility.

To be included as a sibling within the admission rules the other child (sibling) should still be expected to be in attendance when the applicant child joins the school. Siblings are always checked with the preferred school and it would be helpful to know if the existing child has a different family name.

***In cases where the school's Planned Admission Number will be exceeded by siblings and will reach the requirements related to KS1 legislation owing to an application relating to twins, triplets or other multiple birth groups then entry will be limited to 120 pupils. Parents will be invited to notify the school in advance of the allocation process, their preferred allocation order for their twins, triplets etc.***

4. Children with exceptional medical or social needs supported by written evidence, from a doctor, social worker, education welfare officer or other appropriate person. (Please note you need to provide information see Page 6 in LEA Guide for Parents Admissions Booklet)
5. Prior to the year in which a child becomes five, they are attending the nursery class at Bedgrove Infant School. Criteria 6 will be applied by the Governors if over subscribed.
6. Once the above criteria have been applied, then any further places will be awarded according to the distance between the family's Normal Home Address and the school's nearest open entrance gate, offering the closest first. Straight line distances will be used for measuring home to school distances. (The shortest route will be measured by the Buckinghamshire County Council's Geographical Information System as described in the Buckinghamshire admissions booklet).

Where the school can accommodate some but not all children qualifying within one of the above criteria, a 'tiebreaker' is needed. Where there is only one place available, but two equal distance measurements, random allocation monitored by independent means would be used.

There are established arrangements for appeals against non-admission and those are dealt with by an Appeals Committee. Details are available from the school.

A waiting list will be maintained for those children not offered a place, the order of priority being the same as the criteria for over-subscription.

Late preferences are considered after preferences expressed by the deadline which will be in compliance with Buckinghamshire LEA arrangements.

### **Admissions to Bedgrove Infant School at times other than Reception Entry**

There are occasions when parents ask for admission to other year groups. In these instances the governors have agreed that the child may be admitted provided that the addition of another child to the year group does not exceed the standard number for each year group.

However the school will work with the Local Authority with regard to the admission of vulnerable children under the terms of the County's Vulnerable Children policy. Selection is governed by the criteria above.

Once a year group is full, children will be placed on a waiting list in priority order as stipulated above. Priorities are likely to change, subject to the criteria above, as new applications are made or individual circumstances change. The allocation of in year (casual) admissions are now going to be co-ordinated by the Local Authority from September 2010.

If any parent wishes to comment on the contents of this document they can do so by speaking to the school directly or by using the following e-mail address:- [office@bedgrove-inf.bucks.sch.uk](mailto:office@bedgrove-inf.bucks.sch.uk)

For further information please contact the Headteacher at the school. Contact details are as follows:-

Address:                   The Headteacher  
                              Bedgrove Infant School  
                              Ingram Avenue  
                              Bedgrove  
                              Aylesbury  
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